



ST. ANN'S COLLEGE FOR WOMEN

(Affiliated to Acharya Nagarjuna University,
Recognized Under Section 2(f) of UGC Act 1956-New Delhi)
Amravati Road, Gorantla, Guntur – 522034 (A.P)

Email: st_anns_coll@yahoo.co.in Website: www.stannscollegeforwomen.org

Criterion: VI

Metric –6.4.1

6.4.1 Institution has strategies for Mobilization and Optimal Utilization of Resources and funds from various sources (Government/ Non-Government Organizations) and it conducts Financial Audits regularly (Internal and External)

2023-24

S. No	File Description
1	Policy Document on Financial Management and Resources Mobilization
2	Consolidated Income and Annual Expenditure Report
3	Audited Balance Sheet Income and Expenditure Report
4	Library Books and Journals
5	External Audit
6	Internal audit
7	Corporate Social Responsibility



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Criterion: VI

Metric – 6.4.1



Criterion-VI Governance, Leadership & Management

6.4.1 Institution has Strategies for Mobilization and Optimal Utilization of Resources and funds from various sources (Government/ Non-Government Organizations) and it conducts Financial Audits regularly (Internal and External)

Policy Document on Financial Management and Resource Mobilization



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Finance Policy

Mobilization of Funds:

The College's primary source of funding comes from tuition fees. Based on the costs from the previous year and the effects of inflation over the following year, the tuition price is fixed. Every year, the institution provides the Administrative Office (CDC) with all pertinent information on expenditures and estimates, and the committee sets the tuition fee for each department conforming to the requirements outlined by the university. The college takes into account the salary increases through increments and other means when reporting the estimates.

Optimal utilization of resources:

Based on the estimations provided by the Departments of the College and functional units, a yearly budget is created to guarantee the best possible use of financial resources. The Managing Committee/Board of Governors approves the sum. Income and expense statements are created monthly. To make sure the budget is being used as effectively as possible for its intended purpose, audits are conducted regularly.

Mobilization of Funds for various resources:

Funds are mobilized from the following resources:

- Student Tuition Fees
- Interest on Corpus Fund

The College's primary source of funding comes from tuition fee. The tuition fee is ascertained according to the previous year's costs and the effects of inflation over the following year. Every year, the institution provides all pertinent information on expenditures and estimates to the Internal Fee Regulatory Committee, and the committee sets the College's tuition fee in accordance with the university's requirements.



D. K. F. S. S. S.

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034



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Budget Preparation:

Making the most efficient use of financial resources involves following a systematic approach for budget preparation, accounting, systematic purchasing, and bill-setting as well as frequent periodic audits. Our institution is equipped with a suitable framework for making good use of the financial resources that are at our disposal.

Based on the estimates received from the College's departments and functional units, an annual budget is prepared to ensure the most efficient use of financial resources. The Managing Committee/Board of Governors approves the amount.

Auditing:

Every financial year, the accounts/entries are reviewed by a qualified Chartered Accountant. Any suggestions/objections raised by the Chartered Accountant are discussed with management to determine the appropriate course of action. External auditors review and finalize the accounts every year, and audited financial statements are prepared. The balance sheet is reviewed by external auditors before being submitted to the management. The budget for the following academic year is effectively prepared based on this report. The external audit assists management in understanding financial requirements and taking appropriate actions to utilize funds raised from various sources.




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Criterion-VI Governance, Leadership & Management

6.4.1 Institution has Strategies for Mobilization and Optimal Utilization of Resources and funds from various sources (Government/ Non-Government Organizations) and it conducts Financial Audits regularly (Internal and External)

Consolidated Income and Annual Expenditure Report

2023-2024

ST.ANN'S COLLEGE FOR WOMEN, GORANTLA

INCOME & EXPENDITURE ACCOUNTANT FOR THE YEAR ENDED MARCH 31, 2024

INCOME	<i>Sch.Ref.</i>	<i>Rs. P.</i>
Fees Collections	[4]	2,93,28,730.00
Other incomes	[5]	<u>4,99,991.00</u>
	Total (1)	<u><u>2,98,28,721.00</u></u>
EXPENDITURE		
Education	[6]	2,08,39,019.88
Management	[7]	60,96,110.00
Depreciation	[2]	<u>6,78,864.14</u>
	Total (2)	<u><u>2,76,13,994.02</u></u>
Surplus / deficit	(1) - (2)	22,14,726.98

Guntur
07-04-2024

As per our report even date annexed,
For K V R SUBBA RAO & CO.
Chartered Accountants



K V R Subba Rao FCA
Chartered Accountant





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Audited Balance Sheet Income and Expenditure Report

2023-2024

K V R SUBBA RAO & CO.

CHARTERED ACCOUNTANTS

AUDIT REPORT TO THE MEMBERS

We have audited the attached Balance Sheet of ST.ANN'S COLLEGE FOR WOMEN, Gorantla, Guntur – 522 034, as at March 31, 2024 and the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the Institute's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statements presentation. We believe that our audit provides a reasonable basis for our opinion. We have no relationship with or any interests in the Association other than our capacity as auditors.

We report that, in our opinion and to the best of our information and according to the explanations given to us, the said accounts, give the information in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India:

- i) in the case of the Balance Sheet, of the state of the Institute's affairs as at March 31, 2024; and
- ii) in the case of Income & Expenditure Account, of the surplus for the year ended on that date.

Place: Guntur
Date: 07-04-2024

For K V R SUBBA RAO & CO.
Chartered Accountants



K V R Subba Rao FCA
Chartered Accountant
M No. 020129



ST.ANN'S COLLEGE FOR WOMEN, GORANTLA

BALANCE SHEET AS AT MARCH 31, 2024

SOURCES OF FUNDS

Capital Fund

Sch.Ref.	Rs.	P.
[1]	<u>1,06,52,328.52</u>	
Total	<u><u>1,06,52,328.52</u></u>	

APPLICATION OF FUNDS

Fixed Assets

Cash & Bank balances

[2]	<u>59,80,917.42</u>	
[3]	<u>46,71,411.10</u>	
Total	<u><u>1,06,52,328.52</u></u>	

Guntur
07-04-2024

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Chartered Accountants



K V R Subba Rao FCA
Chartered Accountant



ST.ANN'S COLLEGE FOR WOMEN, GORANTLA

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Surplus / deficit
Guntur
07-04-2024

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Library Books and Journals



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Subscription to print Journals list

S.NO	Name of the Journal
01	University news Journal
02	Asian journal of Management and Commerce
03	Journal of Network security and Data Mining
04	Advanced Innovations in Computer Programming Languages
05	IUP Journal of information Technology
06	India today
07	Business world
08	Business today
09	Business India
10	Dalal street Journal
11	Forbes
12	Yojana
13	Outlook money
14	Out look business



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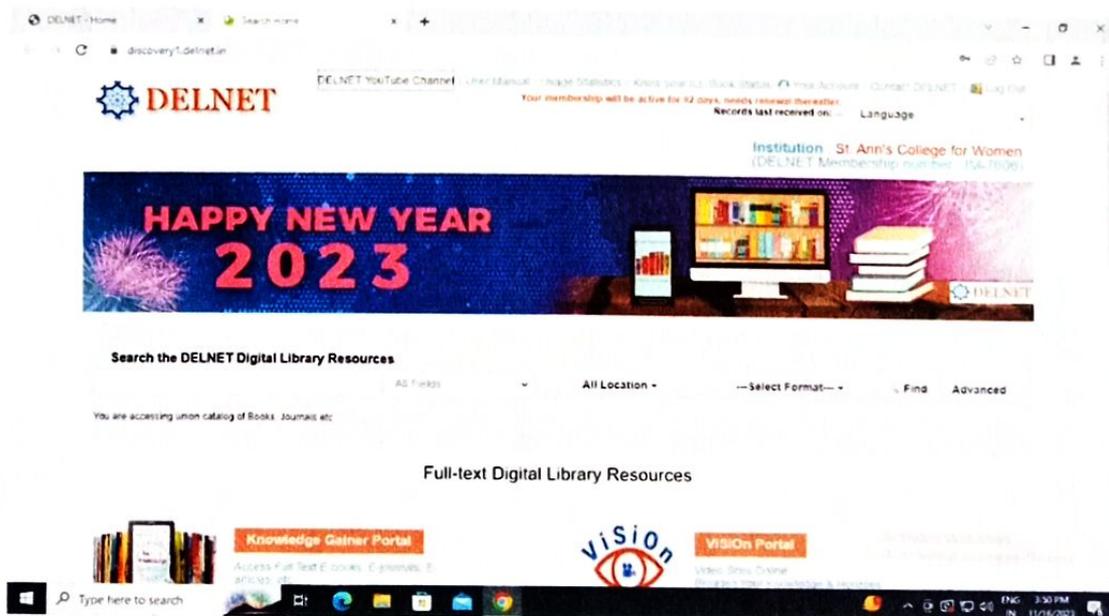
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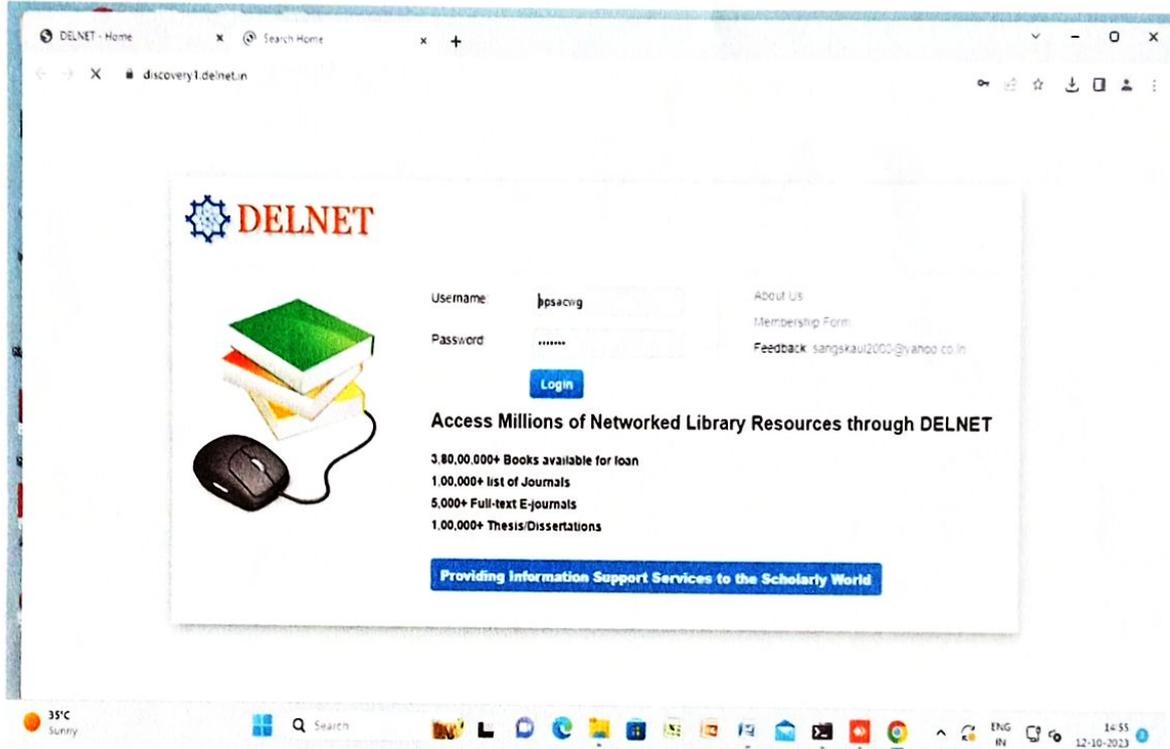


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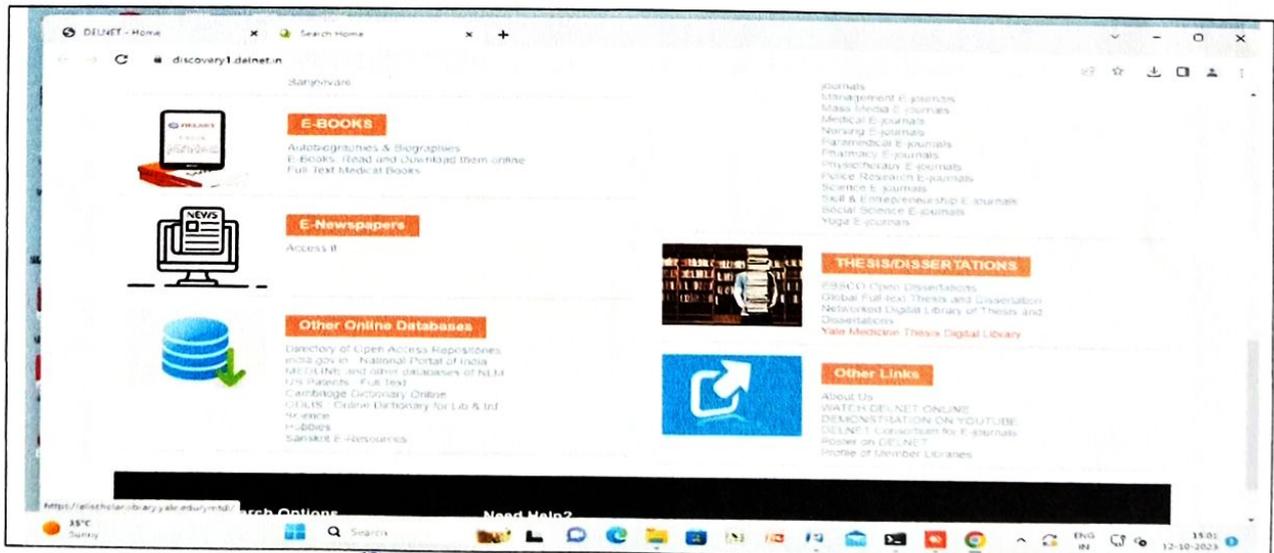
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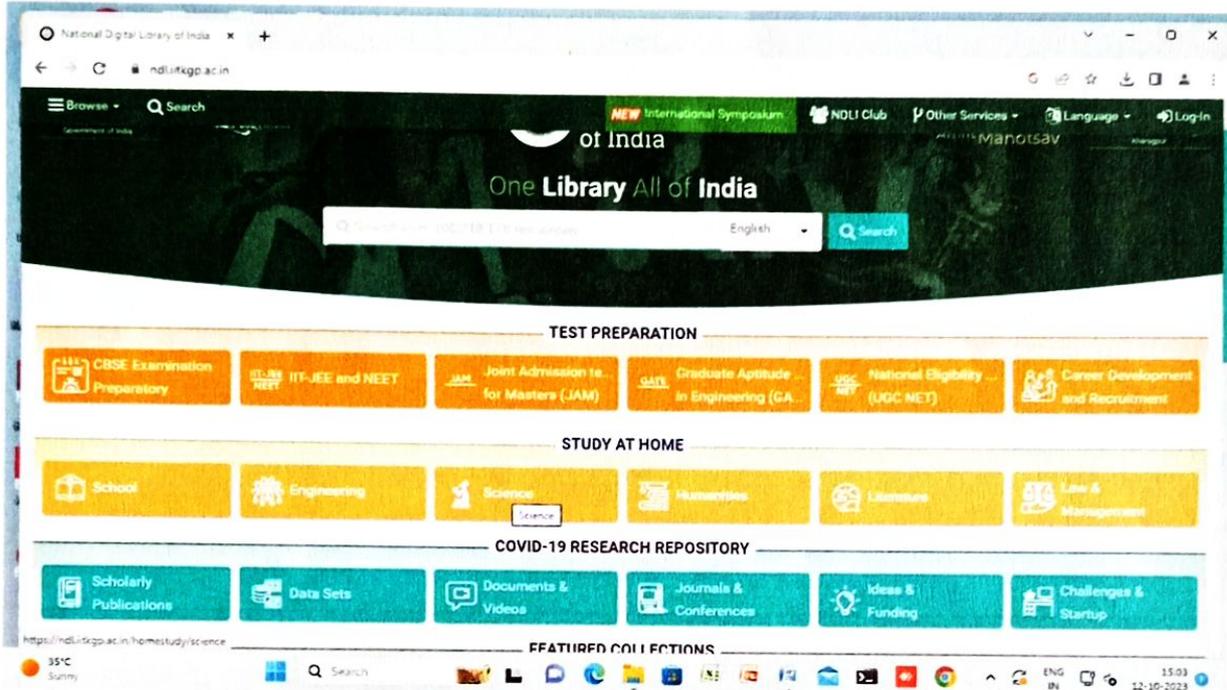


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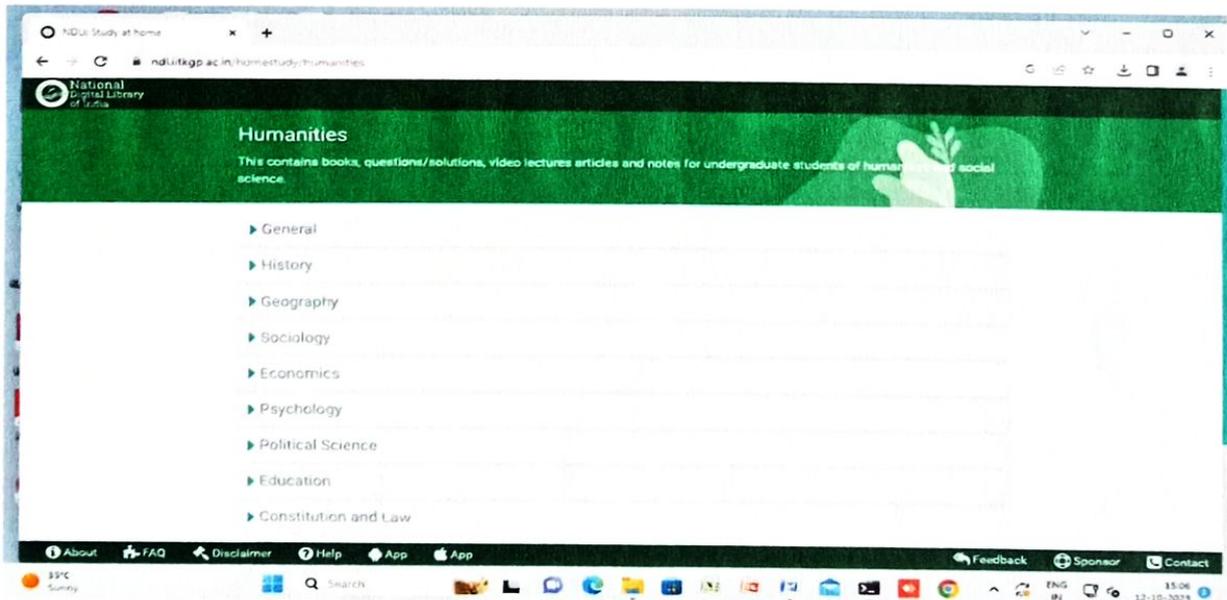
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01	University news Journal
02	Asian journal of Management and Commerce
03	Journal of Network security and Data Mining
04	Advanced Innovations in Computer Programming Languages
05	IUP Journal of information Technology
06	India today
07	Business world
08	Business today
09	Business India
10	Dalal street Journal
11	Forbes
12	Yojana
13	Outlook money
14	Out look business



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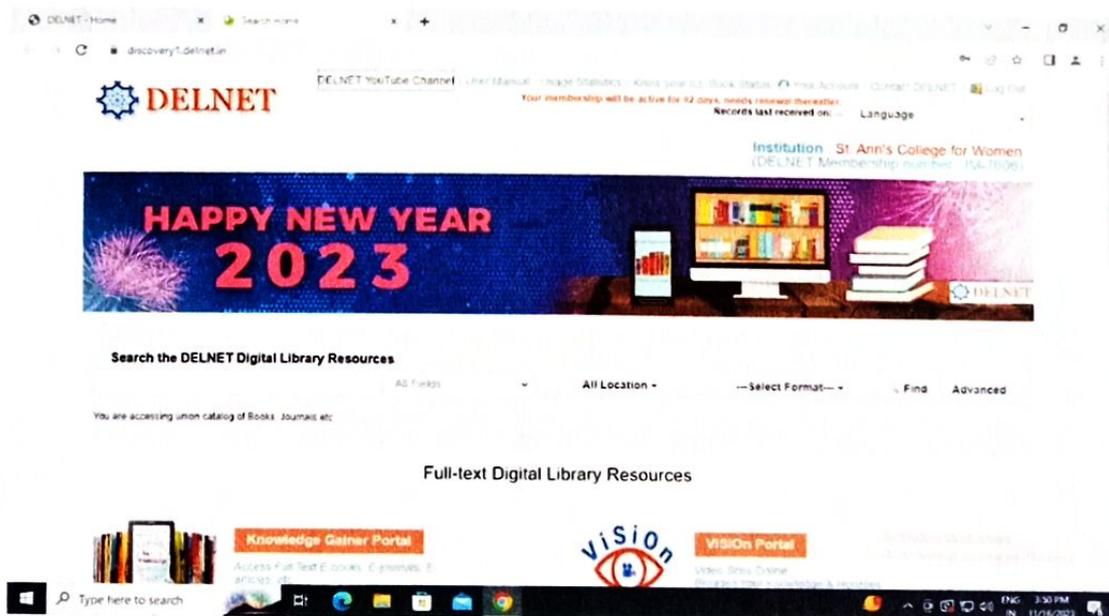
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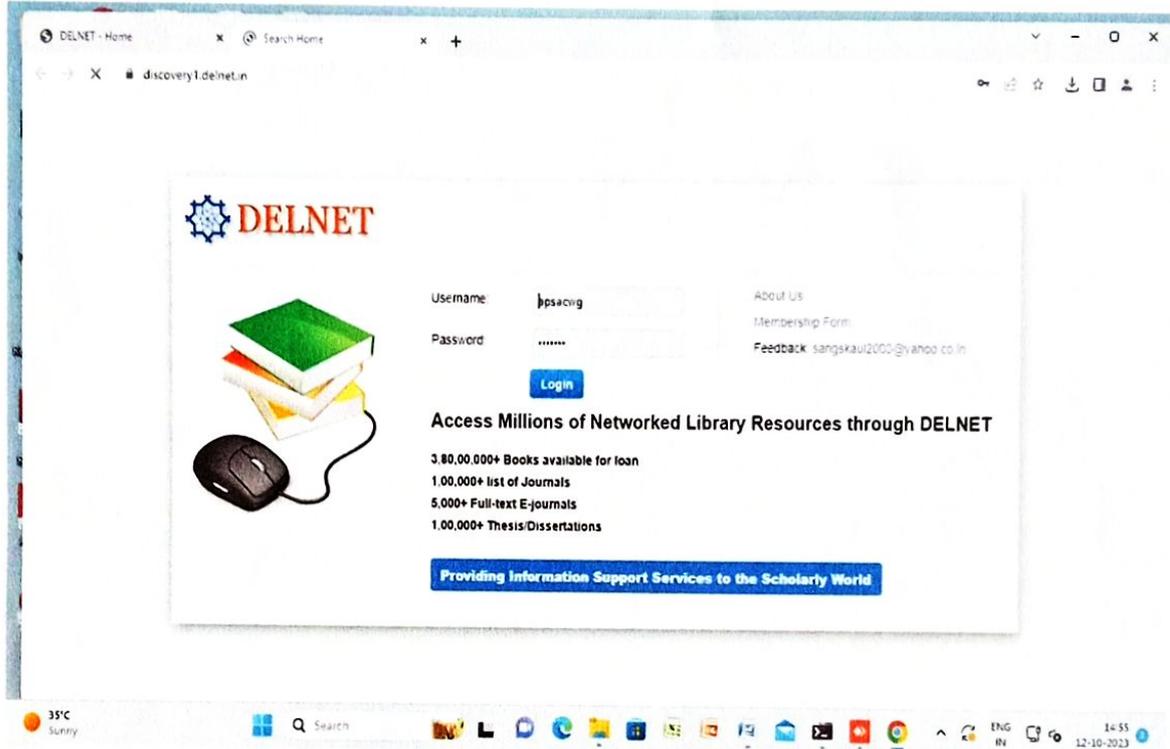


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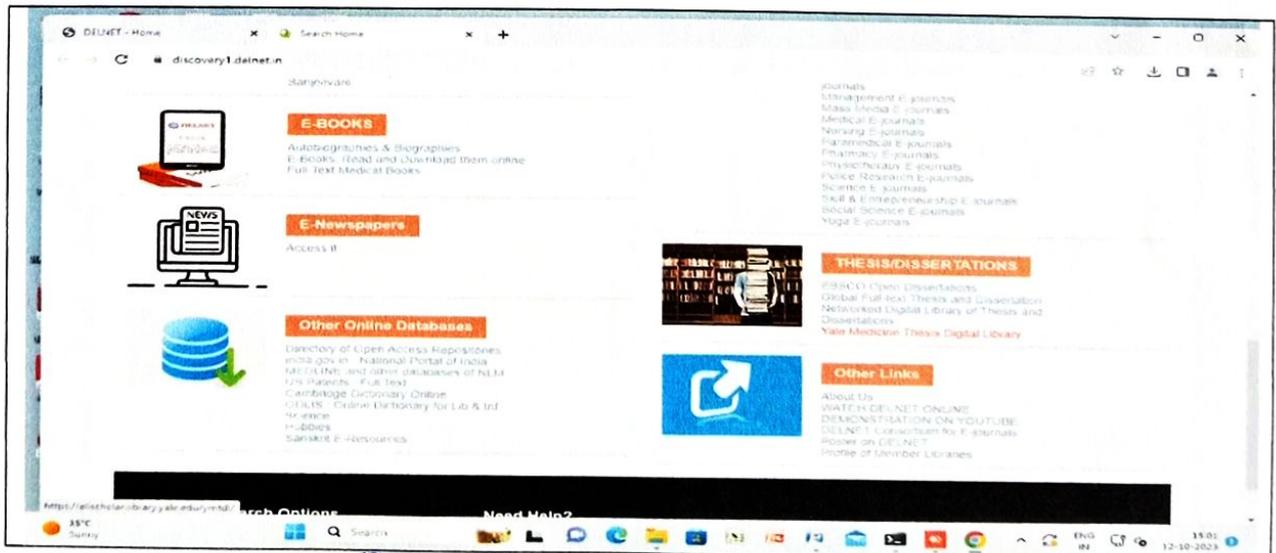
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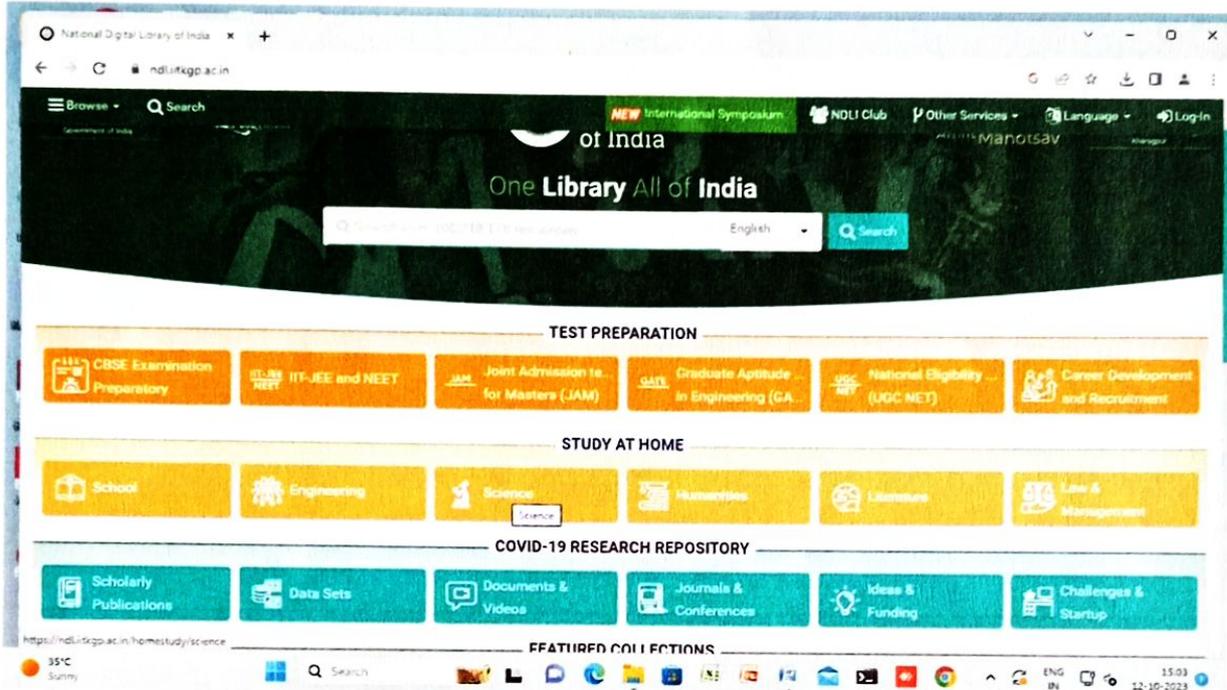


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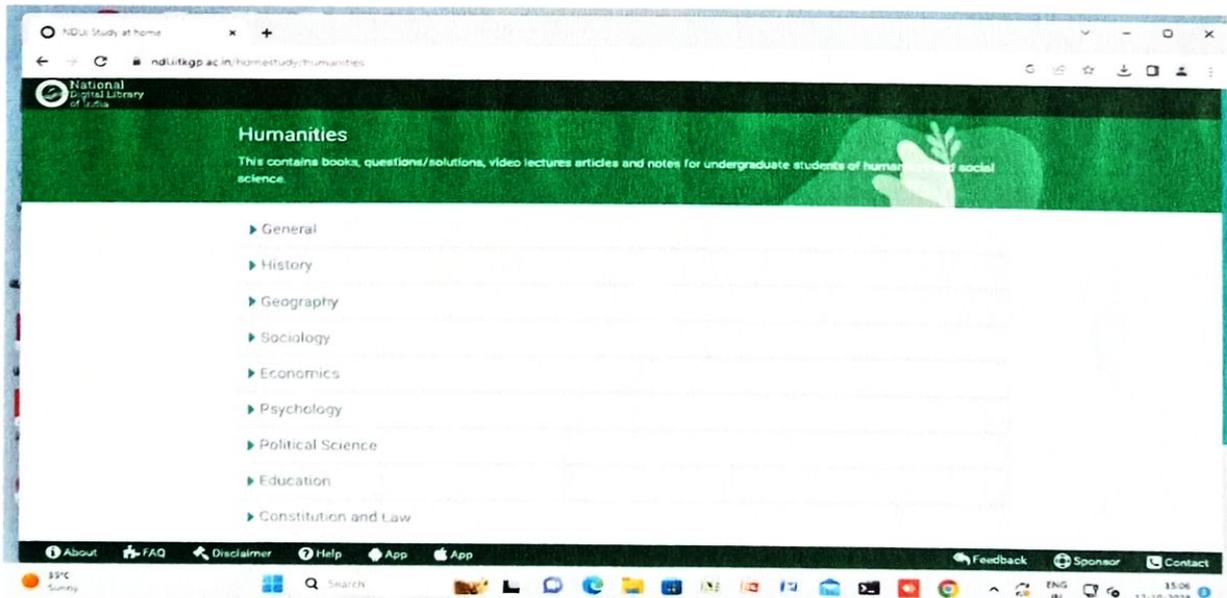
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Criterion-VI Governance, Leadership & Management

6.4.1 Institution has Strategies for Mobilization and Optimal Utilization of Resources and funds from various sources (Government/ Non-Government Organizations) and it conducts Financial Audits regularly (Internal and External)

External Audits:2023-2024

K V R SUBBA RAO & CO.

CHARTERED ACCOUNTANTS

AUDIT REPORT TO THE MEMBERS

We have audited the attached Balance Sheet of ST.ANN'S COLLEGE FOR WOMEN, Gorantla, Guntur – 522 034, as at March 31, 2024 and the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the Institute's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statements presentation. We believe that our audit provides a reasonable basis for our opinion. We have no relationship with or any interests in the Association other than our capacity as auditors.

We report that, in our opinion and to the best of our information and according to the explanations given to us, the said accounts, give the information in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India:

- i) in the case of the Balance Sheet, of the state of the Institute's affairs as at March 31, 2024; and
- ii) in the case of Income & Expenditure Account, of the surplus for the year ended on that date.

Place: Guntur
Date: 07-04-2024

For K V R SUBBA RAO & CO.
Chartered Accountants



K V R Subba Rao FCA
Chartered Accountant
M No. 020129



ST.ANN'S COLLEGE FOR WOMEN, GORANTLA

BALANCE SHEET AS AT MARCH 31, 2024

SOURCES OF FUNDS

Capital Fund

Sch.Ref.	Rs.	P.
[1]	1,06,52,328.52	
Total	<u>1,06,52,328.52</u>	

APPLICATION OF FUNDS

Fixed Assets

Cash & Bank balances

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Guntur
07-04-2024

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For K V R SUBBA RAO & CO.
Chartered Accountants



K V R Subba Rao FCA
Chartered Accountant



ST.ANN'S COLLEGE FOR WOMEN, GORANTLA

INCOME & EXPENDITURE ACCOUNTANT FOR THE YEAR ENDED MARCH 31, 2024

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Guntur
07-04-2024

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Internal Audits:2023-2024

CHECK LIST FOR INTERNAL AUDIT

Name of the College : St. Ann's College for Women
Address of the College: No. 10-209/2 , Amaravathi Road, Gorantla - 34
Period of Audit : 2023 - 2024
Prepared by : IQAC
Reviewed by: 1) Sr. Sandhya 2) Sr. Vyakula Mary 3) Mrs. Vijaya Lakshmi

Note : Wherever test checks are to be carried out uptime instructions from audit in charge

Particulars	Yes	No	N.A	Remarks
1.General Istructions				
1.1 Have you examined the software system in place with respect to book of account	✓			
1.2 Have you checked the past year record like Financial statements	✓			
1.3 Have you checked the number of years of maintenance of proper financial records	✓			
2.Opening Balance				
2.1 We have checked Opening balance of				
1. Cash Book	✓			
2. Bank Book	✓			
3.Vouching – includes the following				
3.1 Receipts and Payments of Cash Book and Bank Book	✓			
3.2 Have you checked correctness receipts and payments with respect to				
1. Account Head	✓			
2. Date	✓			
3. Amount	✓			
4. Name of the party	✓			
3.3 Are the Vouchers properly Authorized and Supported by Necessary external evidence or internal documentation	✓			
3.4 Does the transaction relate to the accounting under audit	✓			
3.5 Have you checked total / sub- total	✓			
4.Cash Book / Bank Book				
4.1 Have you checked whether transactions have been recorded in cash book / Bank Book for collection with counter foils of receipts	✓			
4.2 Have you checked whether cash collected is deposited into bank within reasonable intervals	✓			
4.3 Have you checked bank reconciliation statement and reconciliation entries with clearance in next month's bank statements	✓			

4.4 Have you ensured that weather payments exceeds rupees 10,000 it has been made through cheque / DD	✓			
4.5 Have you checked Contra entries for cash withdrawals and deposits and ensured that they appear on same date in cash book / Bank book	✓			
4.6 Are all vouchers properly authorized	✓			
5.Salaries / Wages				
5.1 Have you checked Salary register and summaries thereof in cash book/ Bank book	✓			
5.2 Have you checked statutory deductions for				
1. Provident Fund	✓			
2. ESI	✓			
3. Professional Tax	✓			
4. Any other items				
5.3 Have you checked statutory deductions have been paid in proper and time manner to respective departments	✓			
6.Related to repairs				
6.1 Have you scrutinized all expenses accounts in particular of A. Building repairs B. Other repairs To ensure that whether any expenditure of capital nature has been charged to revenue account and vice-versa	✓ ✓ ✓			
7.Tax Matters				
7.1 Have you checked TDS returns are filled quarterly and obtained the A/C Number	✓			
7.2 Have you enquired about any pending tax litigations	✓			
8.Other Records				
8.1 Have you checked a. Register of Fixed Deposits b. Register of Fixed Assets	✓ ✓			

Prepared by

R. Sharon

(R. SHARON RASE)

IdAC Coordinator

Reviewed by

Sr. Sandhya Thuru
13/09/2023

x Sr. Sankula Ray

x Y. Vijaya Lakshmi

Dr. S. Fatima Khan
13/9/2023

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Corporate Social Responsibility



ST. ANN'S COLLEGE FOR WOMEN

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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

To

Mr. P. Subba Rao
The Coastal Bank Manager
Gorantla Branch
Guntur

Sub: Letter of Appreciation towards the contribution of Corporate
Social Responsibility (CSR)

Respected Sir,

We the St. Ann's College for Women, Gorantla, Guntur appreciative for your initiation to conduct sports and games activities in view of independence day celebration on 15-08-2022. We thank you for taking up the Corporate Social Responsibility (CSR) towards the all round development of the students and encouraging them to participate in the events. The contribution of momentous gold and silver medals from you to the winners is laudable.

Thank you for your generous support.



D. S. F. S. M. Rao

Yours faithfully,

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034



ST. ANN'S COLLEGE FOR WOMEN

(Affiliated to Acharya Nagarjuna University,

Recognized Under Section 2(f) of UGC Act 1956-New Delhi)

Amaravathi Road, Gorantla, Guntur – 522034 (A.P)

Email: st_anns_coll@yahoo.co.in Website: www.stannscollegeforwomen.org

Prize distribution in the College on Independence Day



Dr. S. P. S. S. S.
PRINCIPAL

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Volley Ball Competitions



Throw ball



Do-Do. Fathma

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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

To

The Commissioner
Guntur Municipal Corporation,
Guntur.

Sub: Letter of Appreciation towards presenting Swachh college award of contribution of CSR (Corporate Social Responsibility)

Respected Sir,

We the St. Ann's College for Women, Gorantla, Guntur appreciative for your initiation to conduct Swachh Competitions in view of CSR, thank you for Presenting Best Swachh College Award 2023 to our college, the contribution of prize money from you to the winners is laudable.

Thank you for your generous support.



D. S. F. ...

Yours faithfully,

PRINCIPAL

St. Ann's College for Women
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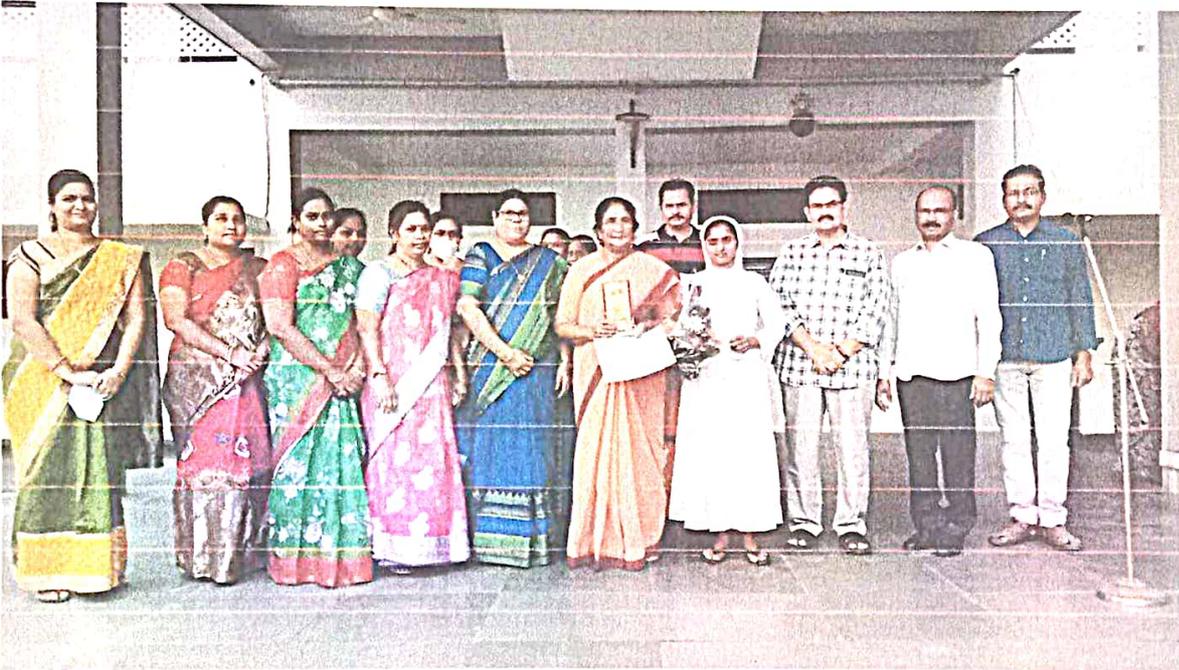
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Best Swachh College Award 2023

College has achieved “Best Swachh College Award 2023” among the colleges in Guntur district for maintenance of clean campus. The award was presented by in Swachh competitions held by Guntur Municipal Corporation.



**Principal and Correspondent Dr. Sr. Fatima Rani. P, received “Best Swachh College Award - 2023”
in Swachh Competition 2023 conducted by Guntur Municipal Corporation**



Dr. Sr. Fatima Rani P.
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Best Swachh College Award - 2023



Presentation of “Best Swachh College Award - 2023” to Faculty of Stann’s College for women,
Gorantla, Guntur & participant students
by Guntur Municipal Corporation in Swachh Competition 2023



Dr. S. Fatima
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GMC Swachh Competitions- District wise

Miss. K. Kusuma & Co from final BCA secured first prize in Short Film in Swachh Competition- 2023 conducted by Guntur Municipal Corporation and they received the award during the Award Ceremony held at Municipal Corporation, Guntur on 7th January 2023 honored with Rs.5000/- Cash Prize along with Merit Certificate.



**Miss. K.Kusuma & Co from final BCA - First Prize in Short Film
In Swachh Competition - 2023 conducted by Guntur Municipal Corporation**



D. S. Felicitas
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Miss. Syed Suhana & Co from second MSCs secured third prize in Short Film in Swachh Competition 2023 conducted by Guntur Municipal Corporation during the Award Ceremony held at Municipal Corporation, Guntur, awarded with Rs.2000/- Cash Prize along with Merit Certificate on 7th January 2023.



Miss.Syed Suhana & Co from second MSCs secured third prize in Short Film in Swachh Competition 2023



Do. L. Felicitas

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GORANTLA, GUNTUR-522 034



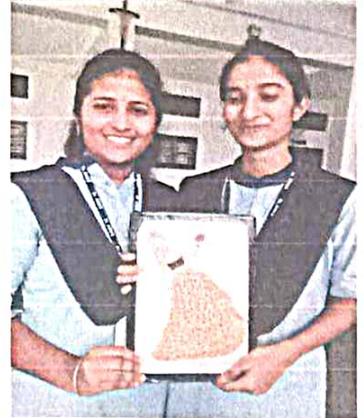
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Waste to Wealth Awareness Programme

In accordance with Waste to Wealth Awareness Programme on 2nd November 2022, An event Intra Collegiate Competition Swachh TOYCATHON was organized. More than 120 students of UG and PG students have come up with many Waste to Wealth material on 10th November 2022



Do. S. Fatma

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SWACHH COMPETITIONS - 2023

Essay Writing in (English /Telugu) on Importance and Benefits of Solid Waste Management for Social, Environmental and Economic aspects was organized on 19 November 2022 and on a competition of Elocution in (English /Telugu) on Growing Trend of E – Waste – Causes Impacts and Remedies on 21 November 2022.



Essay Writing & Elocution Competition- Solid Waste Management



Dr. S. Felicitas

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SWACHH COMPETITIONS - 2023

An Intra Collegiate Competition on Drawing was conducted on 18th November 2022 on RRR (Reduce - Reuse – Recycle) Model of Waste material and Short Film and Advertising Film on Solid Waste Management, Sanitation and Cleanliness was taken place from 18November 2022 to 21November 2022.



Intra Collegiate Competition on Drawing in College Botany Lab



Dr. S. Felicia

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